

# ***Ponderosa Park Domestic Water Improvement District Draft Board Meeting Minutes***

June 16<sup>th</sup>, 2020

## **I. Call to order**

Chairperson Mary Meyers called to order the monthly meeting at 6:02PM on 6/16/2020.

## **II. Roll call**

The following persons were present. Chairperson - Mary Meyers, Board Members – Brad Bean, Al Jossis, Wayne Grossman, Steve Ramsey, Recorder – Michael Wimmer, Southwest Utility Management – Stuart McLean, Paul Juhl (via conference call), Brenda (via conference call), Yavapai Water Management – Brian Cunningham

Public Attendees – Eric Smith, Robert McBurnie, Sharla Peterson, Lynne Klecak, A.J. Adamkiewicz, Jacqueline Wheeler, Deanna Jossis

## **III. Public Forum**

- a) Mr. McBurnie presented a whole house filter and sample of water. He requested an analysis of both the sediment lining the filter as well as from the supplied water.
- b) Ms. Klecak mentioned having unclear water on occasion.

## **IV. Approval of minutes from last meeting.**

- a) Bean moved to approve the minutes from May. Ramsey seconded. The motion was approved unanimously.

## **V. Review Financials**

- a) Financials were reviewed.
- b) During the review, Juhl announced a moratorium on disconnects due to the COVID-19 quarantine.
- c) Grossman mentioned a \$1200 charge in accounts receivable. McLean said it was being investigated.

## **VI. Operator's / Manager Report**

- a) Mclean reported the completed installation of the new chlorine injection system.
- b) Mclean reported the wells are operating as expected and seeing a normal seasonal decrease.
- c) Mclean reported several brown water calls that were all attributed to each house sitting empty for an extended period with no water usage.
- d) Cunningham explained that discoloration in whole house filters is due to naturally present manganese in the water supply. All levels of the element have tested well below the EPA standards.
- e) Cunningham explained that most brown water calls were due to sediment in dead end lines where the houses were being used infrequently or possibly being stirred up by an influx of in the seasonal visitors to the park.
- f) Cunningham reported that water quality testing will continue on a regular basis for the next 3 years.

## **VII. Old Business**

- a) Juhl announced that online payment for residents is still being addressed. Brenda said the online payment option should be available by the end of the month.

## **VIII. New Business**

- a) Jossis is continuing to gather information regarding a recent audit request.
- b) Juhl is putting together boilerplate risk assessment documents that should be available by the end of the month.
- c) Ramsey expressed thanks for the public attendance and encouraged everyone to report any water issues directly to Southwest Utility Management.

## **IX. Chairperson Statement - Meyers**

- a) Announced the completion of Firewise measures being taken around the PPWID office, including the removal of several downed trees.
- b) Noted misinformation that is being presented on FaceBook regarding high water rates. Rates have not increased in 3 years.
- c) Special thanks were given to Brian Maize for his outstanding effort and detail provided in the PPWID Maintenance Report.

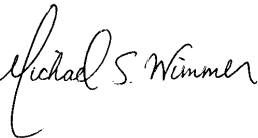
## **X. Adjournment**

- a) Chairperson Mary Meyers adjourned the meeting at 6:30PM.

## **XI. Final Note**

- a) Proceedings (before, during and after the meeting) were videotaped by Mr. McBurnie.

Minutes submitted by:



Date Submitted: 6/17/2020

Approved by board member:

Date Approved: