

October 16, 2023

General Operating Procedures for the Wild Flower Water Co-op Board

Effective January 1, 2024

1. No member of the board shall receive free water for their services.
2. All finances including expenditures will be distributed via Wildflowergroups email monthly. (Total transparency must be always obtained). (This will ensure that the members are informed and knowledgeable of the financial situation of Co-op.)
3. Meetings for the board will be held the last Friday of each month. Any deviation from the schedule will be at the discretion of the president. (Monthly meetings are a requirement IAW with the bylaws. This will give the President the latitude to increase or decrease these meetings as necessary.)
4. Banking accounts are required to be in the Wild Flower Water Co-op indemnity/under no circumstances are these funds allowed to be in **Private bank accounts**. This would be a violation of the ACC rules and regulations. This will ensure a proper paper trail.
5. All **Major** repairs to the infrastructure will be performed by licensed contractors. I.e., water lines, meters, pumps, and electrical connections. (Note: This does not apply to private water lines only the water lines owned by Wild Flower Water Co-op.) (This will ensure that the infrastructure is to code and regulations IAW ADEQ. Arizona Department of Environmental Quality.)
6. Collections, accounting, water quality/testing, and water shut-offs due to non-payment will be done by an outside agency. Under no circumstances will the board assume these duties due to accuracy and time constraints requirements. (This will ensure that the board will not be overwhelmed with record keeping, and that the records are accurate/complete.) In the past this has been an issue starting with the inception of the Wild Flower Water Co-op.

Once this is approved by the membership it will take effect January 1, 2024.

The Board

David Carr

President/CEO

Wild Flower Water Co-op

These operating procedures were approved by the Wild Flower Water Co-op membership on December 16, 2023.

David Carr

President/CEO

Wild Flower Water Co-op

K. Epley DEC. 18, 2023
KATLYN EPLEY
Notary Public, State of Arizona
Pima County
Commission # 829617
My Commission Expires
May 10, 2028